

Cato Township Board
Meeting Minutes – June 17, 2024

The Cato Township Board met for a regular meeting on Monday, June 17, 2024, at the Township Community Center. Meeting called to order by Clark-Hubbard at 7:00pm with pledge of allegiance.

Members present: Clark-Hubbard, Behrenwald, Myers, Rushmore

Members absent: Lincoln

Others present: Zoning Administrator Dave Kelsey and 8 members of the public

Motion by Clark-Hubbard supported by Myers to approve agenda as presented with addition of Clerk Lincoln resignation letter to new business. All in favor, motion carried.

Motion by Clark-Hubbard supported by Behrenwald to approve meeting minutes as presented from 5/9/24, 5/23/24, and 6/3/24. All in favor, motion carried.

Public comment #1 (agenda items): No comments

Treasurer's Report presented by Rushmore. Bank accounts reconciled through May 31. Township pursuing one 2023 delinquent personal property tax bill. Summer tax bills have been provided to KCI for printing and mailing. Motion by Myers supported by Behrenwald to approve Treasurer's Report as presented. All in favor, motion carried.

Clerk's Report – Clark-Hubbard read aloud the June bills list as prepared by Lincoln. Motion by Clark-Hubbard supported by Rushmore to approve the June bills list excluding the chloride payment to Montcalm County Road Commission which was listed for the wrong amount. Roll call vote: 4 aye, 0 nay. Will not get Par Plan grant since reimbursement paperwork not filed on time. Election reimbursement paperwork has been filed for February presidential primary.

Zoning Report presented by Kelsey. Seven zoning permits approved, three tickets issued. No land divisions in process per Myers.

Planning Commission Report presented by Behrenwald. Next regular meeting on 7/17 at 6:00pm to continue work on lake-residential zoning district. Also had inquiry on tiny homes.

Supervisor's Report presented by Clark-Hubbard. July Board of Review tentatively scheduled for 7/16 at 1:00pm. MDOT has paid for additional chloride on several roads feeding into M-91. Discussion on Youngman Rd traffic. Will have June legal invoice for research on board compensation. Supervisor attending 6/18 Montcalm MTA meeting in Crystal. Qualifying Statement still in progress.

Old Business – Discussion on attorney memo on board compensation. Deferred compensation to be paid in July as previously approved in June 2023. Motion by Clark-Hubbard supported by Myers to pay in July the daily proration of the FY 24 scheduled deferred compensation amount to former Treasurer Grieser from 7/1/23 to 5/6/24 and pay the daily proration from 5/10/24 to 6/30/24 to Treasurer Rushmore. Roll call vote: 4 aye, 0 nay. Motion by Clark-Hubbard supported by Rushmore to pay in July the daily proration of the FY 23 scheduled deferred compensation amounts to Supervisor Clark-Hubbard and Trustee Myers from 5/9/23 to 6/30/23. Roll call vote: 4 aye, 0 nay.

Old Business – Motion by Clark-Hubbard supported by Myers to appoint Ted Johnson to fill the vacancy on the Tamarack District Library Board for Cato Township. All in favor, motion carried.

New Business – Rushmore to fill out remaining treasurer term through November. Plans to hire Jamie Boehm as deputy to assist with summer tax collection.

New Business – Motion by Myers supported by Rushmore to approve Resolution on 24-25 Depositories and Investment Designation. Roll call vote: 4 aye, 0 nay.

New Business – Motion by Clark-Hubbard supported by Rushmore to only transfer amount up to the NCUA insurance limit during the first week in July to Community First Federal Credit Union. All in favor, motion carried.

New Business – Motion by Clark-Hubbard supported by Behrenwald to put Rushmore's name on Community First Federal Credit Union credit card. All in favor, motion carried.

New Business – Motion by Myers supported by Rushmore to approve Resolution on Late Tax Penalty Charge. Roll call vote: 4 aye, 0 nay.

New Business – Clark-Hubbard opened the public hearing on the 24-25 proposed budget and tax millage at 7:40pm. No public comments. Public hearing closed at 7:43pm.

New Business – Motion by Clark-Hubbard supported by Rushmore to approve 23-24 budget amendment to General Fund as presented. Roll call vote: 4 aye, 0 nay. Motion by Clark-Hubbard supported by Myers to approve 23-24 budget amendment to Fire Fund as presented. Roll call vote: 4 aye, 0 nay.

New Business – Motion by Clark-Hubbard supported by Rushmore to keep the fee structure for Honeymoon Heights lights the same for the 24-25 fiscal year. All in favor, motion carried.

New Business – Motion by Clark-Hubbard supported by Myers to in 24-25 use the Daily News as the official newspaper of record for public notices and post classified ads in the Lakeview Area News directing to township website for full public notices. All in favor, motion carried.

New Business – Motion by Myers supported by Behrenwald to accept the 24-25 Salary Resolution for Treasurer as presented. Roll call vote: 4 aye, 0 nay. Motion by Behrenwald supported by Myers to accept the 24-25 Salary Resolution for Clerk as presented. Roll call vote: 4 aye, 0 nay. Motion by Myers supported by Rushmore to accept the 24-25 Salary Resolution for Supervisor as presented. Roll call vote: 4 aye, 0 nay. Motion by Rushmore supported by Clark-Hubbard to accept the 24-25 Salary Resolution for Trustees as presented. Roll call vote: 4 aye, 0 nay. Motion by Clark-Hubbard supported by Myers to accept the 24-25 Pay Schedule as presented with correction to supervisor line. Roll call vote: 4 aye, 0 nay.

New Business – Motion by Clark-Hubbard supported by Rushmore to allocate remaining ARPA funds to road projects in 24-25. Roll call vote: 4 aye, 0 nay.

New Business – Motion by Clark-Hubbard supported by Behrenwald to adopt Resolution on 24-25 Budget Resolution and General Appropriations Act. Roll call vote: 4 aye, 0 nay.

New Business – Motion by Clark-Hubbard supported by Myers to allow Clerk and Treasurer to pay board regular payroll, PC/ZBA/BOR compensation, and regular recurring utilities prior to next board meeting. All in favor, motion carried.

New Business – Motion by Clark-Hubbard supported by Rushmore to make the last business day of the month the pay date for regular payroll starting in August. All in favor, motion carried.

New Business – Motion by Clark-Hubbard supported by Myers to approve Resolution on 24-25 regular board meeting dates with meeting time to be 6:00pm. Roll call vote: 4 aye, 0 nay.

New Business – Consideration of 24-25 board liaisons and roles tabled until future meeting.

New Business – Consideration of Clerk Lincoln resignation tabled until future meeting in order to follow up on effective date and election deadlines.

Public comment #2 – Comments on Lincoln resignation, missed chloride application on several roads.

There being no further business to come before the Board, motion by Behrenwald supported by Rushmore to adjourn the meeting at 8:20pm. All in favor. Motion carried.

Recorded by: Brandi Clark-Hubbard, Township Supervisor