

**OFFICIAL
CATO TOWNSHIP
REGULAR BOARD MEETING MINUTES**

DATE: 07.08.24

TIME: 6:00pm

309 S Lincoln, Lakeview MI

IN ATTENDANCE

X Supervisor, Brandi Clark-Hubbard
X Treasurer, Darlene Rushmore
X Clerk, Ginger Imhoff

X Trustee, Marcy Myers
X Trustee, David Behrenwald
X Zoning Administrator, Dave Kelsey

Pledge of Allegiance

Clark-Hubbard

Meeting Called to Order

6:02pm

Approval of Agenda

Motion to rearrange agenda to allow Candidate Evan's time to speak

	Motion	2 nd	Ayes	Nays
Clark-Hubbard	Myers		5	

Approval of Minutes

6-17-24 & 6-19-24

	Motion	2 nd	Ayes	Nays
Rushmore	Myers		5	

Public Comment

Assistant prosecutor Jason Evans running for Montcalm County Prosecutor on Aug 6th

Zoning Report

Dave Kelsey 1 permit; 5 violations

Treasurer Report

Rushmore	Motion	2 nd	Ayes	Nays
Motion to accept treasurers report	Myers	Imhoff	5	

Clerk Report

Clark-Hubbard Bills were caught up to date with some late penalties Canceled workman's comp policy was reinstated Paid late fees to IRS for 1st quarter late payments

Motion To Approve Payment July Bills	Motion	2 nd	Ayes	Nays
Roll Call	Rushmore	Behrenwald	5	
	Clark-Hubbard-Y; Rushmore-Y; Imhoff-Y; Myers-Y; Behrenwald-Y			

Elections Update

Imhoff Completed certification
Assuming election responsibilities back from the county
Working on Emergency Plan
ADA compliance for elections
Election Commission meeting set for July 16 @ 6:30pm with public accuracy test to follow

Planning Commission

Behrenwald Planning commission July 17th, no update

Supervisor Report

Clark-Hubbard July Board of Review set for July 16 @ 1:00pm
Roads second application of chloride has been completed
Legal; nothing to report
Montcalm MTA Meeting August 20th
Belvidere and Cato responsibility; at McKennas; register of deeds to be speaker
Letter from Drain Commissioner for upcoming spraying in township Cato cemetery; Missy King working on documentation

Old Business

24-25 Board Liaisons	Roads; Behrenwald & Clark-Hubbard Fire Department; Imhoff Planning Commission; Behrenwald		Legal; Clark-Hubbard Land Divisions; Myers FOIA; Supervisor & Clerk	
Motion to keep everything the same except for FOIA duties be split between Imhoff & Clark-Hubbard and fire board to Imhoff	Motion Clark-Hubbard	2 nd Myers	Ayes 5	Nays
Bank signatories: motion to add Deputy treasurer Boehm; remove Lincoln/Reynolds, and Grieser	Motion Clark-Hubbard	2 nd Rushmore	Ayes 5	Nays
Community First credit card: Motion \$2500 account limit; \$500 per charge limit; to issue 2 credit cards vs sharing one between clerk and treasurer	Motion Clark-Hubbard	2 nd Rushmore	Ayes 5	Nays
Motion to approve credit card use policy	Motion Myers	2 nd Rushmore	Ayes 5	Nays
Motion to approve resolution for Acceptance of Payments by Financial Transaction Device	Motion Imhoff	2 nd Behrenwald	Aye 5	Nays
Roll Call	Clark-Hubbard-Y; Rushmore-Y; Imhoff-Y; Myers-Y; Behrenwald-Y			

Trusted Solutions

Blaine Gebhardt

Corrected payroll issues
Reconciled accounts
Corrected 941 forms, w2 issues

New Business

Motion to accept cemetery contract pending township attorney review;	Cemetery contract expired and needed a new contract Cemetery sexton and grounds keeper Independent contractor, pays for fuel, gets a 1099, provides insurance.			
Roll Call	Motion Clark-Hubbard	2 nd Myers	Ayes 5	Nays
	Clark-Hubbard-Y; Rushmore-Y; Imhoff-Y; Myers-Y; Behrenwald-Y			

Motion to add cemetery sexton/grounds keeper monthly service fee to post audit payments

Motion Clark-Hubbard	2 nd Rushmore	Ayes 5	Nays
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Discussion

Motion to use Lake MI CPA for fiscal year audit; contingent on Sept 30 completion

Roll call
Community Center cleaning
Electrician looking at electricity for stove in kitchen
Wiring for generator

Motion Clark-Hubbard	2 nd Behrenwald	Ayes 5	Nays
	Clark-Hubbard-Y; Rushmore-Y; Imhoff-Y; Myers-Y; Behrenwald-Y		

Public Comment**Motion to Adjourn**

Ginger Imhoff, Cato Township, Clerk

Comments thanking board for hard work; comment on election ADA			
Motion Myers	2 nd Rushmore	Ayes 5	Nays