

VILLAGE OF LAKEVIEW
REGULAR COUNCIL MEETING MINUTES
January 9, 2024

President Griffith called the meeting to order at 7:00 p.m.

Members Present: President Emily Griffith, Trustee Trevino, Trustee Leppink, Trustee Mitchell and Trustee Fryover.

Members Absent: Trustee Behrenwald and Trustee Saxton.

Also Present: Manager & Chief, Darin Dood, Lieutenant Russell, OIC Nielsen, DPW Supervisor Bucholtz and Clerk Melissa King.

AGENDA APPROVAL: Trustee Fryover moved and Trustee Leppink seconded to approve the agenda as amended. Item C was added in new business for an appointment to the DDA. Motion carried.

PUBLIC COMMENTS: None

STANDING ITEMS

Trustee Fryover moved and Trustee Mitchell seconded to approve the Meeting Minutes from December 12, 2023 as presented. Motion carried.

Trustee Leppink moved and Trustee Fryover seconded to approve the Personnel & Finance Committee meeting minutes from January 4, 2024 as presented. Motion carried.

Trustee Fryover moved and Trustee Mitchell seconded to approve the December bills in the amount of \$251,191.22 as presented. Motion carried.

REPORT

Lieutenant Russell did not add to his written report. It was asked if the difference in stats is due to the peaks and valleys in staffing? Lieutenant Russell stated that yes, part of it is staffing but it also depends on employee time off, especially around holidays.

Supervisor Bucholtz noted that some hydrants around town have plastic bags on them because the stems are broken. We will contract with a company and have them repaired.

OIC Nielsen did not add to his written report. When asked, he noted that all the businesses he was able to check (commercial cross connection) have all been in compliance.

Manager Dood stated that he has been working on the budget a lot this last month. He recently touched base with Len Allington regarding the property located at 147 Lincoln. Mr. Allington is having a plaque made in remembrance of Steven Horowitz, the previous owner of this property. This plaque will be placed on the property in the spring. He is very pleased with the way the property looks and noted that it looks inviting. He feels this would have made Steve very happy.

Manager Dood said he has approximately 90% of the paperwork done for the first segment of the grant application for the airport tractor. This expense has been built into the budget. We were able to use the new mini truck and plow equipment for the first snowfall and seen how it works. We have identified a few areas that have issues. These areas will be modified in the spring so they will be ready for next winter.

The attached correspondence from the MML was to share with council the outcome of a previous visit from David Sperry, a Senior Loss Control Consultant from MML. Mr. Sperry was very pleased with us being proactive about implementing and maintaining best practices.

NEW BUSINESS

Budget Review/Narrative Draft

General Fund

The Village has three debt services: the water bond, the sewer bond and the bond for the Municipal building. With the growing fund balance in water and sewer, we may be able to pay off the water bond and save about \$10,000 in interest this coming fiscal year. By doing this, it will help save money to prepare for larger projects in this fund. By having more money to put towards the next bond project, it will lower the debt service ratio that we need.

A review of the General Fund budget items was given by Manager Dood.

The police department expense has increased to prepare for a third full-time officer. We anticipate hiring someone this year to prepare for the Lieutenants retirement. We budgeted money for IT services also in this department. We historically have not budgeted for this. Some of the Public Works and Environmental line items will be reallocated so all the expenses aren't pulled from General Fund. These expenses can also be paid out of street funds.

The Environmental line item has the expense for the Trail project included. We anticipate this project to be completed this year.

In the Airport line, only the expense of a Grant project will be added to the budget. The revenue for the project bypasses the Village so this was not incorporated. By doing this, it will show actual rev/exp in the budget.

Street Funds

All three street funds are healthy. The major and local street funds are primarily funded by State Act 51 money. The Municipal fund revenue comes from our Street mileage. This money can be used on any street.

We budgeted for more tree removal/pruning and sidewalks this coming year. Our streets and parking lots will receive parking lines.

DDA

DDA revenue has increased significantly. The capture amounts are higher due to the sales of businesses. DDA will put solar lights on the billboard on M46. Concept drawings will be designed for placement of a pavilion on the property across from the Municipal Complex. The DDA will continue to grow funds in this account to prepare for a larger project.

Sewer Fund

The Sewer Fund is improving. An expense this fiscal year is the aeration project. This project needs to be completed to keep us compliant with EGLE. The annual rate increase will help the fund continue to grow.

Water Fund

The Water Fund is improving. An expense this fiscal year is meter replacement, software, and equipment for reading the meters. We will also be fencing around the Well House on M46. The annual rate increase will help the fund continue to grow.

CIP

Manager Dood reviewed the Capital Improvement Plan. This document breaks down each department and lays out a cost associated with projects for a span of 6 years.

DDA Appointment

Trustee Trevino moved and Trustee Leppink seconded to appoint Mike Gould to the Downtown Development Authority. Motion carried.

Trustee Trevino moved and Trustee Fryover seconded to adjourn meeting at 8:29 PM. Motion carried.

Police Report – 28 complaints, 10 tickets, 6 verbal warnings, 11 traffic stops, 3 liquor inspections, 70 property inspections and 8 arrests.

Respectfully submitted,

Melissa King
Village Clerk

The Village of Lakeview is an equal opportunity employer and provider.