

VILLAGE OF LAKEVIEW
SPECIAL COUNCIL MEETING MINUTES
January 30, 2019

President Lund called the Special Meeting to order at 6:30 p.m.

Members Present: Dave Lund, Steve Case, Kathy Lobert, Dominic Trevino, Greg Saxton and Chris Fryover.

Members Absent: Bob Huttinga

Also Present: Manager Rothe, Melissa King

Public Comments: None

FY 2019-2020 Budget:

The proposed budget for FY 2019-2020 was presented by Village Manager Rothe. Manager Rothe presented the budget revenues and expenditures. An overview was given on the General Funds major departments.

Added discussion: There will be a new line item added to the Police Department for the School Resource Officer. The Department of Public Works building is not in the 2019-2020 budget. The Cemetery fees will have a small increase to help cover the projected expenditures. Capital Improvements are budgeted for the Airport and these are made possible from state and federal funding. The Streets Funds, DDA, Property Replacement, Water, and Sewer funds were all discussed. Manager Rothe would like to build up a healthy fund balance in the Streets fund. He is working to implement a 10-year plan with the road soft program. Our DDA capture is down this year. Manager Rothe believes the revenues were miscalculated in previous years. This is something administration is still researching. Currently, we are approximately two years in on a 5-year property replacement plan. Manager Rothe would like to see the funds automatically go into a property replacement fund instead of the general fund. Future discussions will be held regarding placement of funds. The Water and Sewer funds contracted service line item is up. Manager Rothe explained the DEQ is requiring additional information on our water/sewer lines. Mapping of all hydrants, mains and electric services, lead service lines (inventory) are required along with updating a water reliability study. Currently we contract out through IAI for our water/sewer licensing. The DPW are actively working toward water/sewer licensing. This will reduce the expense in the contracted service line item also. Long term asset management steps will be taken to develop a quality capital improvement plan for both the water and sewer systems. This will help the Village complete an accurate rate study that will tell us what water/sewer rates need to be in order to accomplish the necessary and desired capital projects.

FY 2019-2020 Capital Improvement Plan:

Currently there is nothing needed for the CIP. Manager Rothe plans to make the CIP a priority this year.

Retirement:

Manager Rothe presented a retirement plan for council to review. It was requested we change our provider to MERS, Municipal Employees' Retirement System. Our current provider, Mass Mutual, can no longer offer cost-free 457 plans.

Case moved and Lobert seconded to grant the Village Manager authority to continue discussion with Municipal Employees' Retirement System to be the administer and provider of the Village retirement plan. Motion carried.

Manager Rothe also recommended a change in the retirement benefit options. The employer matching contributions would be deposited in a 401(a) account with the contributions subject to a vesting requirement. The employee contributions would be deposited in a 457 account. The employee could change their contribution amount at any time. Administration is recommending that the Village increase the threshold of employer contributions from 5% to 10%. After discussion took place, it was decided the Personnel and Finance Committee should meet to discuss this recommendation in further detail. The Personnel and Finance committee will meet on February 7, 2019.

Lobert moved and Case seconded to adjourn meeting at 8:20 PM. Motion carried.

Respectfully submitted,

Melissa King
Village Clerk

The Village of Lakeview is an equal opportunity employer and provider.