



BOARD OF TRUSTEES MEETING

Date: June 8, 2026

Time: 6:00 PM

309 S. Lincoln Ave, Lakeview MI

Call to Order with Pledge of Allegiance

Brandi Clark-Hubbard

Roll Call

☒ Supervisor: Brandi Clark-Hubbard

☒ Treasurer: Jamie Boehm

☒ Clerk: Ginger Imhoff

☒ Trustee: Marcy Myers

☒ Trustee: David Behrenwald

Other Officials Present: Dave Kelsey, Zoning Administrator

Agenda

Motion 1 Moved by Myers

Supported by Boehm

Motion to approve the agenda as presented.

Vote: Voice vote – all ayes

Motion carried.

Minutes

Motion 2 Moved by Behrenwald

Supported by Myers

Approve the May 11, 2026 regular meeting minutes and the June 1, 2026 special budget workshop meeting minutes as presented.

Vote: Voice vote – all ayes

Motion carried.

Public Comment *(on Agenda Items)*

Debbie Ashbaugh, Cato Township, commented on the condition of Schmeid Road near Ford Lincoln Park.

Treasurer's Report

Motion 3 Moved by Imhoff

Supported by Behrenwald

Approve the Treasurer's Report as presented.

Vote: Voice vote – all ayes

Motion carried.

Clerk Report

Motion 4 Moved by Behrenwald

Supported by Boehm

To approve payment of bills in the amount of **\$29,844.37**.

Roll Call Vote: Myers – Yes; Boehm – Yes; Imhoff – Yes; Behrenwald – Yes; Clark-Hubbard – Yes

Motion carried.

Zoning *Reported by Dave Kelsey.*

Permits: Lindsey
Clark
Jerow
Kempe
Miller

10194 Collard Drive
10764 H.C. Edmore Rd
11482 Lakeshore Drive
6170 James Drive
6850 Lake Montcalm Road

Accessory Structure
Agriculture
Short-Term Rental
Accessory Structure
Agriculture

Violations: 7176 Schmeid Road
11845 Elm

Is being cleaned up
Unplated vehicle has been removed and the property across the street has come into compliance.

Land Divisions *Reported by Marcy Myers.*

No new land divisions.

Planning Commission *Reported by David Behrenwald.*

Behrenwald reported that the next Planning Commission meeting will be held in July.

ZBA public hearing for variance request scheduled for 7/7/26 6:00 P.M.

Fire Department *Reported by Ginger Imhoff*

Winfield Township has taken the position that, because written notice of cancellation was not submitted before January 1, 2026, the fire protection contract continues for another ten-year term at \$50,000 annually.

Supervisor's Report

Tax Tribunal Case: The Supervisor reported that no official opinion has been issued yet.

PA 660 assessment audit: The Township received one correction item which will be addressed under new business through the poverty exemption resolution.

Roads: The first double pass chloride application was completed, and the second double-pass chloride application is scheduled for July 2.

Cemetery: The VFW Memorial Day service was well attended, and the cemetery was in good condition.

PA 233: The Township remains in a holding pattern regarding the appeal pending possible Michigan Supreme Court review.

Coming Events:

- Lakeview Summerfest June 19th- 20th.
 - The Montcalm Chapter MTA meeting date was changed to Wednesday, June 17, 2026, at 6:00 p.m. in Coral at Maple Valley Township, with Representative Pat Outman as guest speaker. RSVPs are due June 12.
 - The County recycling event is scheduled for June 27, with information posted on the Township website.
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Old Business

None.

New Business

Open Public Hearing 6:21 P.M. — 2026-2027 Budget

The budget covers the fiscal year beginning July 1, 2026 and ending June 30, 2027. A budget workshop was held June 1, and the proposed budget was made available in the Township office and on the website.

- Projected revenues are approximately \$351,000, including an estimated \$10,000 reduction in state revenue sharing.
- Projected expenditures are approximately \$361,000.
- The budget includes a 2% cost-of-living increase for Board and employee salaries, increased election expenses for the general election year, and approximately \$114,000 for road work and chloride.
- Approximately \$10,000 of fund balance was projected to be used to balance the budget, which is inline with projected surplus funds from fiscal year 2025-2026.
- No public comments were received.

Close Public Hearing 6:28 P.M.

2025-2026 Budget Amendments — General Fund

The Board reviewed proposed amendments to the current fiscal year budget, including adjustments for the Nimberger Road project being completed before June 30, 2026, several line items adjustments for expenses, and revenue adjustments for taxes, Metro Act funds, and interest income.

Motion 5 Moved by Clark-Hubbard Supported by Behrenwald
Motion to approve the 2025-2026 General Fund budget amendments as presented.

Roll Call Vote: Myers – Yes; Boehm – Yes; Imhoff – Yes; Behrenwald – Yes; Clark-Hubbard – Yes
Motion carried.

2025-2026 Budget Amendments — Fire Fund

The Board reviewed Fire Fund budget amendments, including \$498 for the Township's share of legal review costs related to the fire contract and additional revenues collected and dispersed.

Motion 6 Moved by Clark-Hubbard Supported by Boehm
Motion to approve the 2025-2026 Fire Fund budget amendments as presented.

Roll Call Vote: Myers – Yes; Boehm – Yes; Imhoff – Yes; Behrenwald – Yes; Clark-Hubbard – Yes
Motion carried.

2026-2027 General Fund Budget and General Appropriations Act

Discussed 3 updates to draft budget for clean-up day, deputy clerk pay, and Nimberger Rd. project.

Motion 7 Moved by Clark-Hubbard

Supported by Imhoff

Motion to approve the resolution adopting the 2026-2027 budget and General Appropriations Act, including the tentative allocated operating millage of 0.7306 mills and fire millage of 0.9480 mills.

Roll Call Vote: Myers – Yes; Boehm – Yes; Imhoff – Yes; Behrenwald – Yes; Clark-Hubbard – Yes

Motion carried.

Township Officer Salary Resolutions

Motion 8 Moved by Clark-Hubbard

Supported by Myers

Motion to approve the resolution establishing the Clerk salary at \$23,460 per year, effective July 1, 2026.

Roll Call Vote: Myers – Yes; Boehm – Yes; Imhoff – Yes; Behrenwald – Yes; Clark-Hubbard – Yes

Motion carried.

Motion 9 Moved by Clark-Hubbard

Supported by Boehm

Motion to approve the resolution establishing the Treasurer salary at \$23,460 per year, effective July 1, 2026.

Roll Call Vote: Myers – Yes; Boehm – Yes; Imhoff – Yes; Behrenwald – Yes; Clark-Hubbard – Yes

Motion carried.

Motion 10 Moved by Clark-Hubbard

Supported by Myers

Motion to approve the resolution establishing the Supervisor salary at \$11,220 per year, effective July 1, 2026.

Roll Call Vote: Myers – Yes; Boehm – Yes; Imhoff – Yes; Behrenwald – Yes; Clark-Hubbard – Yes

Motion carried.

Motion 11 Moved by Clark-Hubbard

Supported by Imhoff

Motion to approve the resolution establishing each Trustee salary at \$3,325 per year, effective July 1, 2026.

Roll Call Vote: Myers – Yes; Boehm – Yes; Imhoff – Yes; Behrenwald – Yes; Clark-Hubbard – Yes

Motion carried.

Motion 12 Moved by Imhoff

Supported by Behrenwald

Motion to approve the comprehensive pay schedule as corrected for the Deputy Clerk position.

Roll Call Vote: Myers – Yes; Boehm – Yes; Imhoff – Yes; Behrenwald – Yes; Clark-Hubbard – Yes

Motion carried.

2026-2027 Fire Fund Budget

Motion 13 Moved by Clark-Hubbard

Supported by Myers

Motion to approve the Fire Fund budget as presented.

Roll Call Vote: Myers – Yes; Boehm – Yes; Imhoff – Yes; Behrenwald – Yes; Clark-Hubbard – Yes

Motion carried.

Honeymoon Heights Lights Assessment and Budget

Motion 14 Moved by Clark-Hubbard

Supported by Myers

Motion to keep the Honeymoon Heights Lights assessment at \$10.63 per lot for 2026 and approve the Honeymoon Heights Lights budget as presented.

Roll Call Vote: Myers – Yes; Boehm – Yes; Imhoff – Yes; Behrenwald – Yes; Clark-Hubbard – Yes

Motion carried.

3% Late Penalty on Property Taxes

Motion 15 Moved by Boehm

Supported by Myers

Motion to approve the resolution imposing the 3% late penalty charge on property tax collections.

Roll Call Vote: Myers – Yes; Boehm – Yes; Imhoff – Yes; Behrenwald – Yes; Clark-Hubbard – Yes

Motion carried.

Fee Schedule

Motion 16 Moved by Clark-Hubbard

Supported by Myers

Motion to approve the proposed fee schedule as presented.

Roll Call Vote: Myers – Yes; Boehm – Yes; Imhoff – Yes; Behrenwald – Yes; Clark-Hubbard – Yes

Motion carried.

Investment and Depository Designation

Motion 17 Moved by Imhoff Supported by Behrenwald
Motion to approve the resolution adopting the Township investment and depository designation.
Roll Call Vote: Myers – Yes; Boehm – Yes; Imhoff – Yes; Behrenwald – Yes; Clark-Hubbard – Yes
Motion carried.

2026-2027 Regular Meeting Schedule

Motion 18 Moved by Clark-Hubbard Supported by Myers
Motion to approve the resolution adopting the 2026-2027 regular meeting schedule as presented.
Roll Call Vote: Myers – Yes; Boehm – Yes; Imhoff – Yes; Behrenwald – Yes; Clark-Hubbard – Yes
Motion carried.

Board Liaisons

The Board reviewed liaison assignments for 2026-2027. Imhoff will continue as Fire Board representative, with Clark Newell as citizen representative. Clark-Hubbard and Behrenwald will continue as Road Commission representatives. Behrenwald will continue as Planning Commission representative. Imhoff will serve as FOIA Coordinator, with Clark-Hubbard as backup. Myers will serve as ZBA representative, serving as an alternate member.

Motion 19 Moved by Clark-Hubbard Supported by Behrenwald
Motion to keep the Board liaison assignments the same for 2026-2027.
Roll Call Vote: Myers – Yes; Boehm – Yes; Imhoff – Yes; Behrenwald – Yes; Clark-Hubbard – Yes
Motion carried.

Poverty Exemption Resolution

Motion 20 Moved by Clark-Hubbard Supported by Myers
Motion to adopt the corrected poverty exemption income guidelines and asset test resolution.
Roll Call Vote: Myers – Yes; Boehm – Yes; Imhoff – Yes; Behrenwald – Yes; Clark-Hubbard – Yes
Motion carried.

Ordinance to Regulate Cryptocurrency Data Mining Facilities and Data Centers

Motion 21 Moved by Clark-Hubbard Supported by Myers
Motion to adopt the ordinance regulating cryptocurrency data mining facilities and data centers as presented.
Roll Call Vote: Myers – Yes; Boehm – Yes; Imhoff – Yes; Behrenwald – Yes; Clark-Hubbard – Yes
Motion carried.

Comprehensive Zoning Ordinance Amendments

The amendments address ordinance updates, including private drive frontage, manufactured housing standards, camping permit requirements, and other miscellaneous updates.

Motion 22 Moved by Clark-Hubbard Supported by Behrenwald
Motion to adopt the proposed comprehensive amendments to the zoning ordinance as presented.
Roll Call Vote: Myers – Yes; Boehm – Yes; Imhoff – Yes; Behrenwald – Yes; Clark-Hubbard – Yes
Motion carried.

Ordinance Confirming Establishment of the Planning Commission

Motion 23 Moved by Imhoff Supported by Behrenwald
Motion to adopt the ordinance confirming establishment of the Planning Commission pursuant to the Michigan Planning Enabling Act and repealing any and all resolutions and ordinances in conflict.
Roll Call Vote: Myers – Yes; Boehm – Yes; Imhoff – Yes; Behrenwald – Yes; Clark-Hubbard – Yes
Motion carried.

Public Comment

No final public comment was received.

Adjournment

Motion 24 Moved by Myers Supported by Boehm
Motion to adjourn the meeting at 7:17 P.M.
Vote: Voice vote – all ayes
Motion carried.

Meeting adjourned.

Respectfully submitted,
Ginger Imhoff
Cato Township Clerk

OFFICIAL